

Dear Parents and Students,

It is hard to believe that the end of the school year is once again upon us, and it is time to begin planning for the collection of the MacBook Air laptops from the students. The collection timeline is as follows:

Senior Class Collection Dates

1. Seniors on Senior Project

Thursday, May 11th

<u>Last name ending with:</u>	<u>Time:</u>
A-D + Auburn Seniors	9:00
E-K	10:00
L-P	11:00
Q-Z	12:00

2. Non-Senior Project Seniors

May 23, 24, and 25 (after student's last final exam)

Junior Class Collection Dates

May 23, 24, and 25 (after student's last final exam; before leaving for Junior Internships)*

Sophomore and Freshmen Collection Dates

May 30, 31 and June 1st (after student's last final exam)*

All devices will be **collected in the Nest (KHS Media Center)**. When **the final exam flex schedule/permission slip** comes home for students to commit to their arrival and departure times during exam week, there will also be a place for the student to **indicate which exam block** they will turn their laptop in after*.

****Laptop may be turned in after any exam, so if a student does not want to wait until the last block, or if turning it in after the last block creates a transportation issue, please either indicate another block on the exam form OR it can be collected in the tech office on June 1st. PLEASE indicate this on the exam form.***

Please note the following items are due:

- The MacBook charged to 50+% (replacement cost = \$780.00)
 - Cover (replacement cost = \$35.00)
 - Official Apple Charger (replacement cost = \$65.00)
- If there are breaks in the wire coating, or if any part of the charger itself is damaged, either bring \$65.00 for the replacement charger (the school's price) OR you can turn in a new one purchased from Amazon or the Apple Store (Amazon has proven to be most cost effective)

All students returning next year will receive a new Lenovo device, so it is imperative that all files are backed up to Google Drive. Thanks in advance for your support as we close the school year and begin preparing for the next.